



Spring Grove Primary School

Monday 13th July 2020

Dear Parents and Carers,

I would like to share with you our plan for the full reopening of Spring Grove Primary School in September 2020 for all pupils from Nursery to Year 6. Our plans have been made according to the guidance laid out by central government and our risk assessment has been amended accordingly.

All children from years 1 to 6 will be expected to attend full time school from 7th September. Children in Nursery and Reception will receive details of their starting arrangements separately.

In case of illness

If your child or anyone in your household is experiencing coronavirus symptoms then your child should not be sent to school and the symptomatic person should be tested for Covid-19.

If a pupil or staff member working with pupils tests positive for Covid-19 then the rest of the pupil bubble will be sent home and advised to self-isolate for 14 day (as will any staff members who looked after them whilst they were symptomatic).

As a school we will actively engage with NHS Test and Trace.

Staggered Start and Finish Times

- It is necessary to stagger the start and finish times of the school day as it will help keep groups apart on the way to school and as they arrive and leave the premises.
- Both entrances to school will be open and parents are asked to leave through the same gate that they entered.
- We will continue to mark out the direction of travel and also encourage social distancing by spot marking.
- Parents are not permitted to enter the school site beyond the barriers that will be in place.
- If there are siblings across both key stages then children within the same family can come into school at the earlier time and head to their classroom.
- It will not be possible to leave bikes or scooters at school so these will need to return home with parents once drop off has taken place.

Year Group	Staggered start time	Staggered finish time
Early Years (Nursery and Reception)	Will be advised separately	Will be advised separately
KS1 (Years 1 & 2)	8.30-8.40am	3.00 – 3.10pm
KS2 (Years 3,4,5 & 6)	8.45-8.55am	3.15 – 3.25pm

Headteacher: Mrs Sue Colley

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Email: office@springgrove.hounslow.sch.uk head@springgrove.hounslow.sch.uk

Website: www.springgroveprimary.london

School Contact

It is important that the number of people entering both the school site and building is kept to a minimum. If you wish to speak with a member of staff please either email or phone and we can then arrange a suitable time for a phone call to be made. We will not be offering face to face meetings initially although this may change over time.

Face Coverings

If your child has been wearing a face covering before arriving at school it will need to be removed before entering the school site. Any temporary face coverings must be disposed of in the lidded bins located at both entrances to school, or reusable face coverings should be put in a bag that the children can take home with them.

Public Health England does not recommend the use of face coverings in school. They are not required in school as pupils and staff are mixing in consistent groups, and because misuse may inadvertently increase the risk of transmission.

Bubble Groups

Children will be grouped in Key Stage Bubbles and will be taught in their own classroom by their class teacher and supported by the class teaching assistant. However, the guidance is clear that all staff can operate across different classes and year groups in order to facilitate the delivery of the school timetable efficiently.

Bubble Group	Class
Early Years	Nursery – Inkpen Reception - Mckee
KS1	Year 1 – Donaldson Year 2 - Grey
Lower KS2	Year 3 – Zephaniah Year 4 – Horowitz Year 4 - Rauf
Upper KS2	Year 5 – Rundell Year 6 - Tan

Handwashing

Robust hand hygiene continues to be essential to help stop the spread of Covid-19. Everyone entering the school building is expected to wash their hands with soap and water or hand sanitiser. Over the holiday we will also be installing outside washing stations. Children will continue to be reminded about the importance of thorough hand washing. Your support in reiterating this message is appreciated.

Lunchtime

The school kitchen will be open and school meals and universal infant free school meals will be available for those who are eligible.

Children will eat lunch in the dining hall. Sittings will be staggered and Bubbles kept apart from each other at safe distance should there be any cross over whilst children are finishing eating.



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Please remember that we are a nut free school and nut containing products cannot be brought in.

Dining Hall Time	Bubble
11.30am	Reception
11.45am	KS1
12.10pm	Lower KS2
12.40pm	Upper KS2

*Nursery children will take their lunch separately in the nursery dining area room located in the main building.

Equipment

Class based resources will be shared within the classroom and cleaned thoroughly after use. Resources shared between classes will be cleaned frequently between bubbles or isolated for a period of 48 hours and left unused.

Children **should not bring** pencil cases with them as pens/ pencils/ crayons will be provided for each child in a labelled plastic wallet.

PE kits should be in a bag and kept in school for the week returning home on Friday to be washed.

Uniform

From September children should wear school uniform, including black school shoes. Boots are not permitted neither are trainers other than as part of the PE kit.

An outdoor coat may be required as we move to cooler weather. Please ensure that this is in a muted colour and is suitable for school.

Uniform does not need to be cleaned any more often than usual, or in any different way to normal due to coronavirus.

Curriculum

The curriculum offered to our pupils will continue to be broad and ambitious. We will offer the full range of subjects and are looking forward to teaching an exciting and creative curriculum.

Gaps in learning will be identified early on and measures will be put in place to address them.

I am hoping to understand more about the funding pledged by the government to ensure that primary school pupils have the resources required to make up for lost teaching time. This may take the form of offering additional support and tuition in school.

Homework will be an online remote offer using Google Classroom.

After School Provision – Sunshine Club

We will be able to offer After Care provision for a maximum of 30 pupils arranged across 2 groups of 15.

For EY/KS1 the session will run from 3.20-5.45pm and for KS2 from 3.25-5.45pm.

A snack consisting of a sandwich or wrap will be provided.

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We will not initially offer Breakfast Club but this may change over time. A booking form will be sent to the current Sunshine Club users.

Transition Half Hour

On Friday 4th September we will invite each class in to school for a period of 30 minutes to meet their new teacher and to see what their new classroom looks like. This will also be an opportunity to understand some of the new rules that we have had to introduce in school about contact and distancing. Please see the timings below for your child. Children should be dropped off and collected at the Star Road entrance.

Class	Drop off Time	Pick Up Time
Year 6 - Tan	9.30am	10am
Year 5 - Rundell	10.15am	10.45am
Year 4 – Horowitz	11am	11.30am
Year 4 - Rauf	11am	11.30am
Year 3 - Zephaniah	11.45am	12.15pm
Year 2 - Grey	1pm	1.30pm
Year 1 - Donaldson	1.30pm	2pm

We are very excited to be able to welcome back all of the children to school in September. I am aware that some of you may feel apprehensive about your child returning but would like to reassure you that we will continue to be forensic in our cleaning and approach to hygiene. I hope that having detailed what is being put in place has gone some way to making you feel more comfortable in your child returning to school. It will be wonderful to get back to some sense of routine and normality for us all.

Yours sincerely,

Susan Colley
Headteacher