



Dear Parents and Children,

Welcome back to school to everyone from years 1 to 6; we hope you **enjoyed the summer break.** Reception and Nursery children will be joining us over the next few weeks after their home visits.

Well done to those who took on the **Holiday Homework Challenge** this summer – a book in a jar. We hope you enjoyed this activity and we will soon have the finished results on display for you to come and look at.



Over the summer break the school has been having **new windows** installed; this project continues and will run into the autumn and should be completed by October half term. We have briefed the children about being very careful as they move around the school building and site whilst the work is still taking place. They have been very sensible this week – well done everyone. Thank you to Years 6, 3 Lime and 2 for being sensible about coats, bags and PE kits this week. We do not have any coat pegs upstairs until the window panels are completed. **From Monday, we will need labelled PE kits brought into school for these three classes** but ask that school bags and rucksacks are not brought in as yet. Coats will be dependent on the weather of course.

This year, **some of the year groups have moved to a different location in school.** Here is an update of where to find everyone:

Nursery – based in the new nursery block-lunches in the Satellite classroom

Reception – based in the old nursery-lunches in the Satellite classroom

Satellite Classroom – is the old Reception classroom

Year 1 – based in the middle classroom downstairs

Year 2 – based in the upstairs classroom to the right as you walk through the library

Year 3 Apple (2 Amber) – based in the right-hand classroom downstairs

Year 3 Lime (2 Saffron) – based upstairs in the classroom second from the left

Year 4 – based in the upstairs classroom that is straight ahead as you walk through the library

Year 5 – based in the left-hand hut on the edge of the field

Year 6 – based in the upstairs classroom at the left hand end of the building

Sunshine Club (old breakfast and extended day care club) – based in the right-hand hut on the edge of the field- food served in the Satellite classroom

**When dropping off or meeting your children (in years 4 to 6)** at the start and end of the day please agree a place with them on the main playground at the front of the school where you will wait for them. The children will be dismissed from their classrooms and will meet you outside in this agreed place. If, for any reason you are not there, your child has been told to wait for a minute or two and then come back into school to the office where we will contact you. **Please talk this procedure through with your children.** Normally, Year 3 children also come out from their classrooms on their own to meet you but whilst the scaffolding is up and the site is a little restricted, we will release year 3 from their usual doors that they used in year 2. Year 3 Apple will come out of their classroom door once the staff see you. Year 3 Lime will be brought down to the door at the rear of the hall by the staff who will let them out once they see you. When the site is clear and we feel the children in Year 3 are ready, we will let you know when they are due to start to come out of school on their own to meet you on the playground or go to Sunshine Club. **Please also note that the junior day ends at 3.25pm** – 5 minutes later than the infants at 3.20pm. Please make every effort to drop off and collect your children on time-thank you.

At home time, may we request also that **Year 2 parents** wait on the left hand side of the double gates as the children will be leaving via the Satellite classroom once the staff see you and that **Year 1 parents** wait on the right-hand side of the double wooden gates so that staff can see you. Once you have your child safely with you, please move away with them from the gates so that we can see who is still waiting. Thank you.

This week, the staff have been coming out to meet the children on the playground in the mornings. **From Monday of next week**, we will return to the children being able to come in as they arrive between 8.45am and 8.55am and the teachers will meet and greet them in the classrooms. All children in upstairs classrooms should enter via the door by the ICT suite. Children in downstairs classrooms enter via the doors at the front of the school. **Registers are taken promptly at 8.55am when all children should be in class and ready for learning.** If you wish to speak to the **Admin Team** at the start or the end of the day, they will be available at the hatch at the front of the school.

Please ensure that **all items of school uniform are labelled** clearly with your child's name. If your children bring in a packed lunch, this should be **in a labelled, compact lunch box or small bag**. We do not have room on the lunch trolleys for larger bags and rucksacks. Thank you.

**All school lunches must be ordered online by midnight on Sunday please for the following week.** Parents of Infant children who have Universal Infant Free Meals may order for the whole half term. If you have not ordered, your infant-aged children will be automatically entered for the "A" option (alternative). If Junior meals are not ordered by midnight on Sunday, there will **not** be a meal for your child the following week.

**Sunshine Club is the new name for the old Extended Day Care Scheme.** Breakfast club and Afterschool Club are incorporated into the newly named Club. The school now runs this provision rather than a Committee of parents. We would like to offer a huge thank you to all the parents who have served on the Committee over many years. The commitment needed from parents has become onerous over time and the decision for the club to now be run by the school has been made with the agreement of the outgoing Committee. The club will run in the same way and fees remain the same. New Play Leaders are in place: Mrs Sanchez and Ms Juszczuk as Ms Pal resigned during the summer. All other staffing remains the same. Any questions or queries about Sunshine Club should go via the new email address for the club: [sunshine@springgrove.hounslow.sch.uk](mailto:sunshine@springgrove.hounslow.sch.uk) and not via the school office.

We wish everyone a happy and exciting term in school.